

2018-2019 EsiTrain Licence Agreement Policy Summary

Background

- EsiTrain leases certain Energex/Ergon training modules and materials to external companies for their use.
- This assists Energex/Ergon and external companies to deliver consistent training to Energex/Ergon contractors across specific topics and allows them to access training in a timely manner.

Policy Statement

- At its discretion, EsiTrain will determine the eligibility of an external company to enter into a Licence Agreement and the modules available.
- Licence agreements will run from 1 July – 30 June each year.
- Prices for Licence Agreements will be determined by EsiTrain on an annual basis.
- The terms and conditions for Licence Agreements between Energex/Ergon and external companies will be determined via the EsiTrain Licence Agreement Contract.
- Training outcomes and copies of the Training Assessments for all High Voltage Switching training modules are to be forwarded to egxesitrainadm@energex.com.au as well as the trainee's driver's license number for recording.
- Energex/Ergon will no longer provide the option to record training outcomes for any other training modules. This is to be performed by the Licence Holder.
- Evidence of training outcomes is required to be made available to EsiTrain within two business days' of the request.

Eligibility Requirements

Companies who meet the criteria can be considered for eligibility to obtain an EsiTrain Licence Agreement.

Eligibility will be subject to the company being able to demonstrate:

- Certificate IV Trainer and Assessor to deliver training
- Trainers have the relevant Electrical License applicable to the deliver the requested training material
- Trainer holds the Authorisation for any training that has an Authorisation outcome as deemed by the Electricity Entity
- Relevant experience in the Electrical Supply Industry
- Registered Training Organisation status is desirable, but not essential
- Company has relevant facilities to deliver training
- The external company agrees to an annual audit by EsiTrain
- Other requirements as determined by EsiTrain from time to time as part of EsiTrain's Quality and Compliance system

Modules Available

These modules are most relevant to contractors to Energex/Ergon who perform work on the network and will be available under the Licence Agreement.

Energex recognised training modules:

Pole Inspection Modules:

- M127 – Inspection and Treatment of Poles
- M287 – Pole Inspection for Safe Work
- M722 – Ground Based Overhead Distribution Network Assessment

OH Services:

- M203 - Overhead Services

Awareness:

- M204 – Substation Awareness
- M320 – Electrical Awareness for Non-Electrical Workers
- M428 – Underground Awareness

Customer Services:

- M292 – Connections to the LV Network

High Voltage Switching:

- M581 – Individual of a Work Group
- M582 – Test and Earth HV Apparatus
- M584 – Switching Recipient (Contractor)

Ergon recognised training modules:

- 4490 – Electrical Awareness for Safe Working Near Exposed Live
- Parts
- 4431 – Safe Entry to High Voltage Enclosures

Pricing:

- The price to lease modules from EsiTrain for 2018 - 2019 will be as follows:
 - 1 Module - \$3000 per annum
 - 2 Modules - \$3250 per annum
 - 3 Modules - \$3500 per annum
 - Additional Modules - \$250 per annum per module.
- This price includes the cost for audits, lease of all materials and cost for all updates throughout the duration of the agreement.