

Improvement and Delivery Standards Department Memorandum



To	Energy Queensland Service Providers
From	Tim Rogers – Improvement & Delivery Standards
Date	18 th of February 2021
Subject	Transition to the new EQL Operational Switching Authorisations Standards.

The transition to new Energy Queensland Limited (EQL) Operational Switching Authorisations Standards will take place on the on the 31st of March 2021.

EQL will no longer operate under the historic Energex and Ergon Operational Switching Authorisation Standards after this date.

The new EQL Operational Switching Authorisations Standards has been organised into 2 categories; Electrical and Non-Electrical. In addition, the requirement for 12 monthly Switching re-assessments has also been removed.

All contractors that hold a current Ergon/Energex Switching Authorisation will need to transition to the new EQL Operational Switching Authorisations standards for them to continue to work on the EQL network.

To transition to the new EQL Operational Switching Authorisations, your staff will need to be nominated to the respective Switching Bridging Training course, which can be found on the Esitrain Website – www.esitrain.com.au

The details of which course your staff will be required to complete can be found in the below Visio workflow diagrams below.

To allow for a successful enrolment into your nominated online Switching Bridging training course, please provide a specific email address for each of the participant/s so a direct link to the online Switching Bridging training course can be sent to them directly. Please do not provide a generic email address for your company.

Participants that do not transition to the new EQL Operational Switching Authorisations, by the 31st of March 2021, will have their Switching Authorisation **CANCELLED**. To reobtain switching authorisations after this date individuals will be required to attend the initial training courses at their cost.

Please note:

- The current Ergon/Energex Switching Recipient (all levels) Authorisations will all transfer to the EQL Switching Recipient Lines Authorisation. Staff that require Switching Recipient for Substation work and/or to issue/receive Test permits are required to be assessed for compliance individually and will need to contact their EQL Contract representative. All other responsibilities of this position are to align with the QEESSAHVEA.

FAILURE TO SUCCESSFULLY COMPLETE THE SWITCHING BRIDGING COURSES

Your staff will receive two attempts at their nominated online Switching Bridging Course.

100% achievement in the Switching Bridging course is necessary to pass.

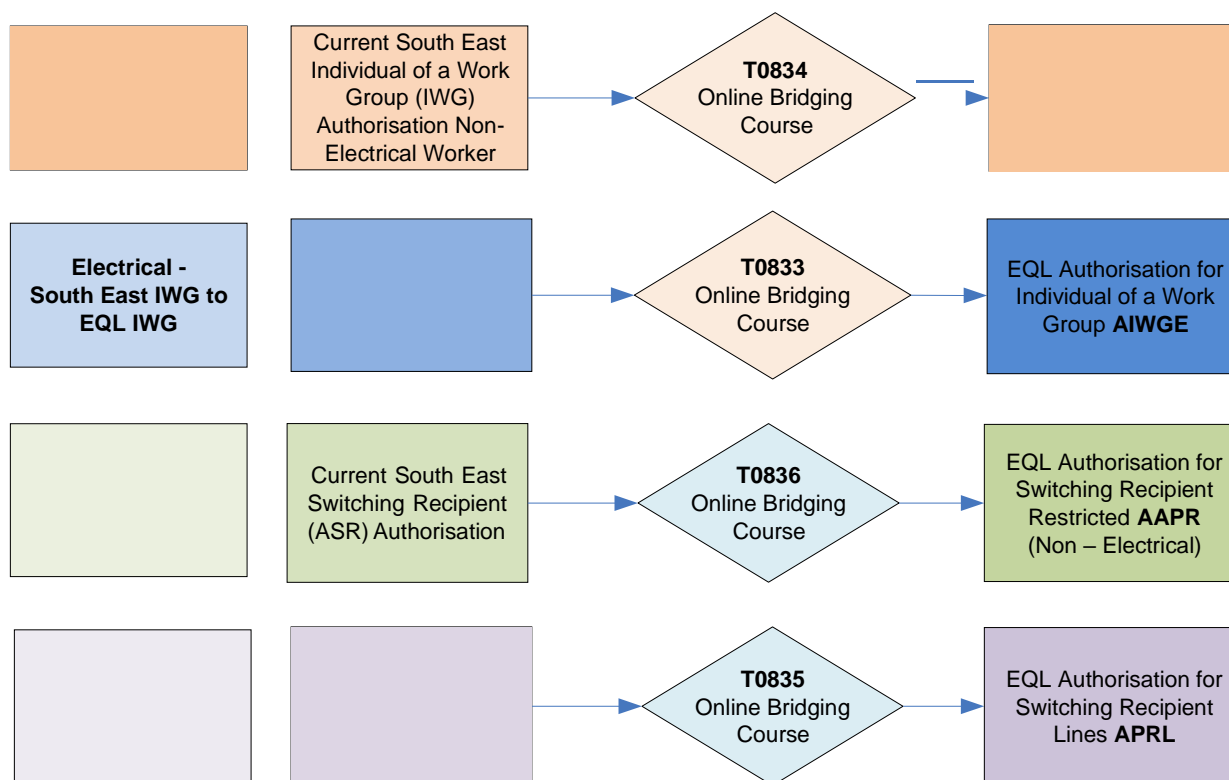
If they fail the second attempt, one of your managers will need to request a third and final attempt.

Unsuccessful completion of the third attempt will result in the removal of the authorisation. This staff member will need to go back to Esitrain for retraining to reobtain their required Switching Authorisation.

For further information, please contact your Contract Specialist.

Please see further information for Energex and Ergon below.

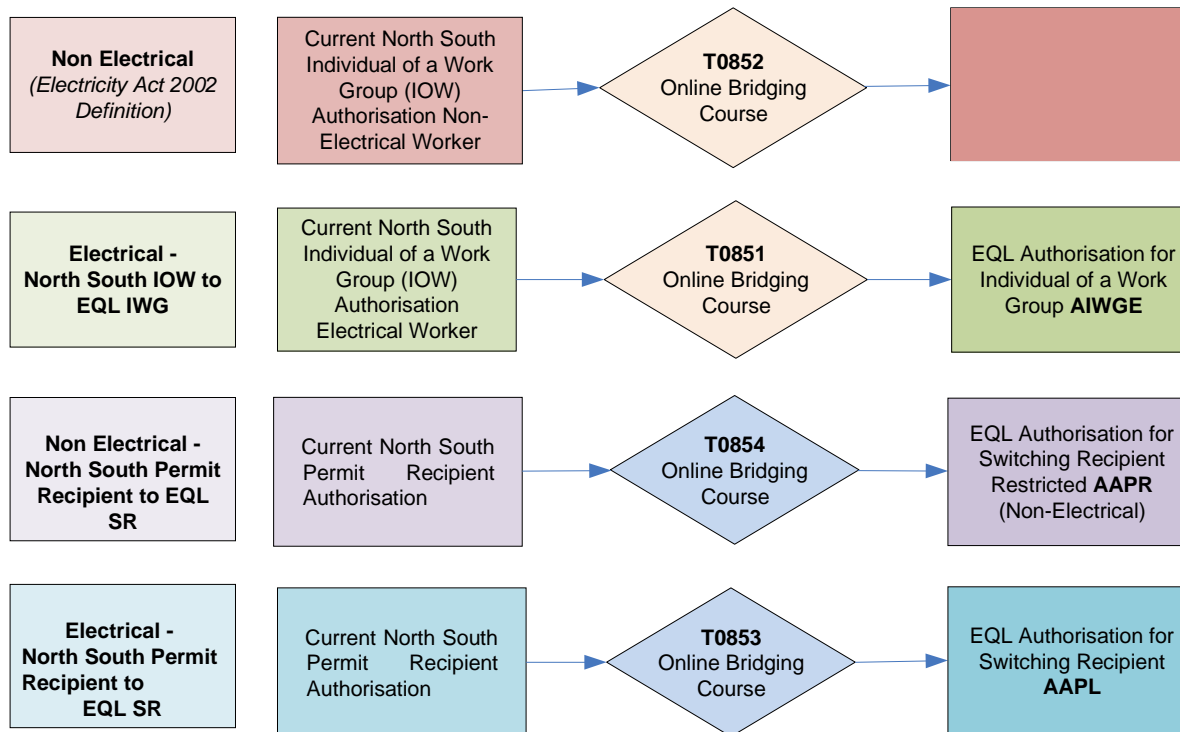
Progression to the new EQL Switching Operational Standards for Energex Contractors



Understand the Changes

- The EQL Standard will allow the holder to act as an Individual of a work group throughout the Energy Queensland area. All other responsibilities of this position are to align with the QEESSAHVEA
- The EQL Standard of Switching Recipient will allow the holder to act as a Switching Recipient throughout the Energy Queensland area. All other responsibilities of this position are to align with the QEESSAHVEA
- Staff will be assessed on an individual bases if a Substation or Test Recipient Authorisation is required. Please contact your Contract Specialist to nominate for an assessment
- Staff that do not have a current Switching Recipient (APR/ASR) Authorisation with either Entity will need to gain the initial authorisation prior to completing the bridging training.
- The New Authorisation Standard for EQL now includes an Authorisation for Electrical and Non-Electrical for Individual of a Work Group. This is to ensure the authorised person is aware of their responsibilities with regards to electrical connections while performing the roles and duties of an IWG

Progression to the new EQL Operational Switching Standards for Ergon Contractors



Understand the Changes

- The EQL Standard will allow the holder to act as an Individual of a work group throughout the Energy Queensland area. All other responsibilities of this position are to align with the QEESAHVEA
- The EQL Standard of Switching Recipient will allow the holder to act as a Switching Recipient throughout the Energy Queensland area. All other responsibilities of this position are to align with the QEESAHVEA
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- The New Authorisation Standard for EQL now includes an Authorisation for Electrical and Non-Electrical for Individual of a Work Group. This is to ensure the authorised person is aware of their responsibilities with regards to electrical connections while performing the roles and duties of an IWG