

Esitrain News

July 2022



Message from Stewart MacDonald - Esitrain Business Manager

Welcome to the July 2022 Esitrain Newsletter. I would like to personally thank all of Esitrain's customers for their understanding and patience while Esitrain manages the impacts that COVID is having on its staff.

Our ability to quickly respond to customer's enquiries and to process training nominations is being affected.

Please rest assured that we are doing everything we can to get back to you in a timely manner and we endeavour to be back up to normal operational speed shortly.

Esitrain Licence Agreements for 2022/23 Financial Year

The Esitrain Licence Agreement scheme for 2022/23 has commenced with 11 external training providers coming on board to deliver Esitrain training material on its behalf.

Details of the external training providers and what course/s they can deliver are detailed on the Esitrain Website under 'Alternative Training Providers' (Bottom centre of the Homepage) – [Link](#)

Messages from EQL

Esitrain has been asked to provide its customers with the below messages, on behalf of the Policy Owners of Energy Queensland (EQL), to ensure that all mediums to contact customers/contractors are being used to relay important information.

Details on who you can contact, if you have any questions regarding the below message, are detailed in the body of each of the below articles.

Changes to the issue of System Keys process

Energy Queensland (EQL) is changing the way it issues System Key to Contractors.

S1/S3/System Access Keys will only be issued to personnel that work for companies that have a current contract with EQL.

Any application for S1/S3/System Access Keys by non-EQL contracted personnel will be declined.

This information has also been added to the Esitrain 'Working Safely On or Near Electrical Network Infrastructure in QLD (System Key Access) (1009)' training course which is the training course required for obtaining a system key.

Please email netopsstandards@energyq.com.au if you have any questions regarding this change.

Switching Reauthorisation Information for 2022 expiries

If you have a current Switching Authorisation, that are due to expire on the 31st of December 2022, we ask that you begin to complete the '**3 Gate Switching Reauthorisation process**' as soon as possible.

Gate 1 - Evidence Logs, you will need to log evidence of up to 5 examples where the specific authorisation has been utilised in the last 3 years. Please refer to the [External Service provider – Switching Record of Work Portfolio](#) to log your evidence.

Note: this is your responsibility to complete and retain the evidence logs locally and have it available if requested by EQL for compliance and auditing purposes.

Gate 2 - Completion of Online theory reassessment. Nominations to the required reassessment training courses can be made via the Esitrain Website (www.esitrain.com.au). This should only be done once the Evidence Log (**Gate 1**) has been completed.

If you hold any of the below authorisations you will need to nominate for the applicable online courses.

- Safe Entry to High Voltage Enclosures SEHVE – (course 4027)
- Individual of a Workgroup IWG – (course 4028)
- Switching Operator Assistant (Contractor) SOAC – (course 4030)
- Permit Recipient PR – (course 4029)
- Low Voltage Switching Operator LVSO – (course 1837)

Gate 3 – Face to face 'Infield Evaluation' to be conducted by an EQL infield Evaluators for Operator Level Authorisations (FARO, SWER, LVSO) while carrying out a switching sheet under normal switching conditions.

To organise an Infield Evaluation, please email switchingreauthorisations@energyq.com.au once your Online Theory Reassessment training course (**Gate 2**) has been completed.

The email request will need to include the following information – candidate name, switching authorisation to be evaluated, switching sheet details including date and location.

Once the email has been received, the Switching Authorisation team will work with you to organise and complete the Infield Evaluation.

Note: if any of the above requirements are not met and maintained, then your Switching Authorisations will be suspended.

The Esitrain June 2022 Newsletter ([Link](#)) provides details on how to obtain a copy of your own 'Academic Transcript' if you are after some clarification on the expiry status of your current Switching Authorisations.

Please send any questions regarding the above to the Switching & Access Reauthorisation team at switchingreauthorisations@energyq.com.au

Esitrain Contacts

For all training enquiries:

- Esitrain webpage: www.esitrain.com.au
- Bookings: bookings@esitrain.com.au
- Contact Number: 1800 262 353
- Esitrain Business Manager: Stewartmacdonald@esitrain.com.au