



Part of the Energy Queensland Group



# TECHNICAL Operational Update

## Electricity Officer Appointment - Update

Issue # T-1703 – 14 April 2021

### Target Audience (All regions)

All Field Staff, Work Group Leaders, Managers and Contracted Service Providers

### Introduction

Ergon Energy and Energex have legislative requirements to ensure that Electricity Officers are appropriately skilled, have the appropriate identification and are correctly appointed. These requirements are stipulated within the Electricity Act 1994 as follows:

The Electricity Act 1994 (sections 65-68) states *"the process whereby the Chief Executive Officer may appoint Electricity Officers and describes the limitation of Electricity Officers' powers"*.

The Electricity Act 1994 (section 69) states that *"the Chief Executive Officer must give Electricity Officers an identity card which meets the requirements stated and is approved by the Regulator"*.

The Electricity Act 1994 (section 70) states that *"Electricity Officers must display the card whilst working for the Entity"*.

**NOTE: This is an update to the previously released information, i.e. Operational Update [No T-1693](#) issued on 10 March 2021**

### Why is this Update being issued?

Information requests from various parties outside the Field Operations group has indicated that several current Electricity Officers may have not been identified through the Initial process.

All managers are requested to check with the Security group / Ellipse / personnel records or with staff directly on their current Appointment status. i.e. if their current position warrants their Appointment as stipulated by the Electricity Act 1994.

Once the determination for the Electricity Officer appointment has been made, the Manager will need to communicate with the CEO delegate for their Group to appoint the Electricity Officer to those positions / staff.

The Chief Executive Officer delegates the power to appoint Electricity Officers to those positions as set out in the EQL Register of Delegations located on The Wire (see 'statutory obligations' tab).

Information on the **Appointment of Electricity Officers** process can be accessed online:

Energex EX [02101](#)

Ergon Energy [BS001302R100](#)

### Electricity Officer Letter (template)

Energex Forms repository – [0659](#)

Ergon Process Zone – [BS001302T100](#)

### Outcome

All Appointed Electricity Officers must be issued with a new individual EO letter that is authorised by the CEO's delegate. All existing EO ID cards held by staff will remain current until their expiry date has been reached. Prior to their expiry date all EO IDs should be replaced with new cards. New cards will not include an expiry date.

**For more information contact:**

**Gary McCormick - Business Improvement Co-ordinator, on 0418 874 346**

**All current operational Updates should be posted on noticeboards.**